

# Board of Directors Meeting Minutes

**Meeting Title:** Board Meeting #2 – March Show Bill

**Date:** 02/10/2026

**Time:** Called to order at **7:38 PM**

**Location/Platform:** Teams Meeting

**Presiding Officer:** Jason Stufflebean (chairing and facilitating)

**Minutes Prepared By:** Jason Stufflebean

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## 1. Call to Order

The meeting was called to order after a quorum was reached (per notes provided). The meeting was convened on short notice to finalize the show bill and confirm pricing and operational items for upcoming events.

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## 2. Roll Call / Attendance

**Present (as reflected in transcript and meeting summary):**

- Jason Stufflebean
- Robin Gollehon
- Alex Plowman
- Phillip Seaboldt
- Erin Jarsulic
- Levi Landers

**Attendance notes:** Levi joined and was welcomed as a new board member; quorum confirmation and late arrivals were discussed in the meeting summary.

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## 3. Approval of Agenda

A motion was made to approve the agenda, with seconds recorded (per notes provided). The agenda was approved.

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## 4. Approval of Previous Minutes / Prior Business (Summary)

The board reviewed highlights from the prior meeting, including board membership changes, insurance approval, show bill updates, sponsorship initiatives, and committee assignments.

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## 5. Financial & Banking Updates

### 5.1 Banking Transition and Payment Tools

- The board reviewed the transition of the bank account to Central Bank, including the benefit of enabling sponsor payments without incurring fees.
- The meeting summary also recorded that a new account-opening bonus was expected after the required period.

### 5.2 Financial Transparency and “True Balance” Discussion

- Jason emphasized accurate financial reporting by distinguishing the bank’s displayed balance from outstanding checks and near-term expenses. He stated that a prior year figure cited as **\$42,000** reflected the account reading but did not reflect checks anticipated to clear shortly afterward.
  - Jason noted that **\$24,000** is still a strong position and “not anything to be shy about.”
  - Jason reported having reviewed bank statements across the last **3–4 years**, observing the account tends to remain steady between **\$16,000–\$20,000**.
  - **Commitment:** Jason will compile and share “hard numbers” related to spending, revenue, and show performance once obtained.
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## 6. Event Planning, Show Bill, and Operational Decisions

### 6.1 Officer Spending Limits (Decision)

**Decision:** The board set officer spending limits at **\$150 per item** and **\$500 per month**, with amounts above this requiring board approval. This allows officers to pay bills not in predetermined budgets such as mailing, emergency show needs, logistical needs without having board vote on each item as it arises.

## 6.2 Website / Cost Controls (Decision)

**Decision:** The board approved a website hosting update of **\$164 for two years** as part of cost-saving initiatives for 501(c)(3)'s. This saved us approximately 672.94\$ over two years

## 6.3 Select Division Handling and Awards (Decision)

- The board discussed Select Division logistics and clarified that ARHA Select is handled automatically under ARHA rules (no additional class split required on the show bill), with points split administratively.
- Approved a select division award for MoRHA weekend high points and year end awards.
- **Decision:** Run Select Division **concurrently** with Amateur and ensure the show bill reflects the **60+** qualifier and declaration at time of show registration.
- **Decision:** Adopt a photographer-supported award approach for Select Division winners (e.g., a complimentary **8×10 photo**) to support the photographer.

## 6.4 Cattle Contractor and Cattle Fee (Decision)

- The board reviewed contractor availability, cost increase of 2000\$ roughly per show, and pressures of lower cost for exhibitors.
- **Decision:** Approve a **\$40 cattle fee** per run to align with industry/regional standards and address financial performance. Stated the need to increase exhibitors, sponsorship and fundraisers to alleviate the remaining cost.

## 6.5 Stall Fees and Shavings (Decisions)

- **Decision:** Charge a **single 3 night stall fee** to preserve flexibility for exhibitors and simplify administration.
- **Decision:** Increase shavings pricing by **\$1 per bag** for club revenue on top of venue cost
- **Decision:** Keep stall and fee structures **consistent throughout the year** to reduce confusion and rework on future show bills.

## 6.6 Fundraising & Volunteers (Decisions)

- **Decision:** Approve “Barn Bingo” as a fundraiser for the show and add to the show bill.
- **Decision/Direction:** Seek volunteers for NEC tear-down to avoid the referenced fee by NEC and reduce operating costs.

## 6.7 Committee Liaison (Decision)

**Decision:** Robin will serve as liaison to the futurity committee.

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## 7. Awards Banquet, Awards Budget, and Setup Planning

### 7.1 Awards Presentation and Budget Planning

- The board discussed awards presentation improvements, including using a framed presentation with a brass nameplate and incorporating photos from the event photographer.
- **Next-step direction:** Jason stated the board will set an awards budget **after the first show** and begin planning the **next year's banquet after the second show**, starting earlier than the prior years.

### 7.2 Roles and Support for Awards Ceremony

- Jason noted that “PJ and Sabrina” had awards planning well in hand, including a planned silent auction, and requested board support for introductions and setup volunteering.

### 7.3 Setup Access Question (Open Item)

- P.J. asked whether early venue access is possible—potentially as early as **Friday night**—to begin setup (tables/chairs and related items). This was raised for confirmation.
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## 8. Membership Meeting Planning (Operational Item)

- Jason stated the intention to hold a **membership meeting Friday night after the show**, unless the show runs very late, to keep membership matters separate from the banquet event.
  - Jason suggested using arena bleachers (referencing the “W arena” or East arena) as a practical meeting location, and noted the meeting would include budget highlights and year-end items.
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## 9. Motions and Actions Summary (Decisions Recorded)

The following decisions were recorded in the meeting sources:

1. Officer spending limit set at **\$150/item, \$500/month**.
  2. Website hosting update approved (**\$164/2 years**).
  3. Robin assigned liaison role for futurity committee.
  4. Barn Bingo fundraiser approved and to be added to show bill.
  5. Cattle fee approved at **\$40 per run**.
  6. Single stall fee regardless of arrival day approved. **125\$**
  7. Shavings pricing increased by **\$1/bag** (and aligned to facility pricing referenced).
  8. Select Division to run concurrently with Amateur; declaration language and **60+** qualifier to be reflected.
  9. Photographer-supported Select award approach approved (complimentary 8×10).
  10. Maintain consistent stall/fee structure throughout the year.
  11. Seek volunteers for tear-down to reduce fees/costs.
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## 10. Action Items / Assignments

### A. Financial Reporting

- Jason to compile and distribute “hard numbers” for spend, revenue, and show-specific financial performance when available.

### B. Youth Fund

- Jason and Erin to double-check youth fund status and determine required retained amounts.

### C. Next Meeting Agenda

- Jason to prepare the next meeting agenda prior to the show; scholarships to be included after Justin and Quintana provide their recommendations/selection approach.

### D. Awards / Banquet Planning

- Add awards budget discussion to agenda after the first show; start next year banquet planning after the second show.
- Board members to assist with ceremony introductions and setup support as needed.

### E. Membership Meeting

- Plan and conduct membership meeting Friday night after the show (as feasible), covering budget highlights and year-end notes.
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## 11. Open Questions / Items Needing Confirmation

1. Confirm whether early access is permitted for Friday-night setup (tables/chairs and awards materials).
  2. Justin to update the board on scholarship applications received (per notes provided).
  3. Confirm number of hotel rooms needed for staff/judges prior to cutoff (per notes provided).
  4. Consult photographer regarding fair pricing and editing workload before finalizing any media fee/pricing for show add on fee.
  5. Finalize communication approach for show changes and updates (per notes provided).
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## 12. Adjournment

Jason asked for any final business and, hearing none, adjourned the meeting.

**Adjourned:** 9pm

# Board of Directors Emergency Group chat Meeting Minutes!!

**Meeting Title:** Emergency Group Chat decision

**Date:** 02/11/2026

**Time:** at 7:53 PM

**Location/Platform:** Group Chat

**Presiding Officer:** Jason Stufflebean (chairing and facilitating)

**Minutes Prepared By:** Jason Stufflebean

### Addendum to Meeting Minutes

#### Post-Meeting Action: Appointment to Fill Vacant Board Seats

Following the adjournment of the regular board meeting on 2/10/2026, two board seats remained vacant.

The next evening, President Jason Stufflebean initiated an emergency discussion via the board's group chat after identifying two qualified individuals—Terry Luebbert and Terri Pietka—who had expressed interest in serving on the board.

Jason proposed proceeding with an immediate vote to fill the vacancies via unanimous written consent in the group chat (rather than waiting for the next scheduled meeting), noting that this would allow the board to achieve full membership promptly, provided all current board members agreed unanimously and confirmed that bylaw requirements were satisfied.

All current board members reviewed the candidates and confirmed compliance with the organization's bylaws regarding eligibility and qualifications.

A motion was made and seconded to appoint **Terry Luebbert** and **Terri Pietka** to the two vacant board seats.

**The motion was carried unanimously** by all current board members via responses in the group chat.

The emergency discussion concluded upon final agreement.

As a result, Terry Luebbert and Terri Pietka were appointed to the board effective immediately (subject to any additional formal documentation or filing required by the bylaws). Both individuals will be welcomed and seated as full voting members at the next regularly scheduled board meeting.

This action fills both vacancies, restoring the board to full composition.

**End of Addendum**

## **Board of Directors Emergency Group chat Meeting Minutes #2!!**

**Meeting Title:** Emergency Group Chat decision

**Date:** 02/18/2026

**Time:** at 12:48

**Location/Platform:** Group Chat

**Presiding Officer:** Jason Stufflebean (chairing and facilitating)

**Minutes Prepared By:** Jason Stufflebean

**Reason for Addendum:** Due to tight time constraints for ordering awards and insufficient time to convene a full official board meeting, an emergency vote was conducted via electronic communication (group chat) on February 18, 2026. This addendum documents the motion, discussion, vote, and decision regarding the Rookie Of The Year Awards for the 2025 season.

## **Background and Motion**

The Awards Committee informed the board that the previous board had not finalized the list of winners for the Rookie Of The Year Awards. With the annual banquet only a few weeks away, immediate action was required to select winners, order awards, and ensure timely delivery for presentation at the awards ceremony.

Terri Pietka assisted the Awards Committee in identifying eligible nominees. Eligibility criteria include:

- Members must be in good standing.
- Members must be in their first year of showing and competing.
- Preference for nominees active in both Cattle and Dry Classes during the 2025 season.

Motion was made by Jason to vote for Rookie of the year based off of high points. As the current Bylaws are vague. It was recommended to vote from the Awards Committee Chair's earlier suggestion. It was noted that Bylaws will be clarified at a later date.

## **Vote**

The motion was put to a vote among board members. Votes were cast as follows:

- P.J.: Agree
- Terry: Agree
- Alex: Agree
- Leigh: Agree
- Terri: Agree
- Justin: Agree



- **Robin: Agree**
- **Jason: Agree**
- **Levi: Agree**
- **Erin: Agree**

**The vote resulted in a unanimous decision (10 Yes votes, 0 No votes) to approve the motion.**

## **Decision and Next Steps**

- **The board approves the selection of Rookie Of The Year winners based on the provided nominees and eligibility criteria.**
- **The Awards Committee is authorized to proceed with ordering the awards to ensure arrival prior to the banquet.**
- **P.J. Seaboldt is tasked with notifying the Awards Committee of the board's decision.**
- **This addendum will be logged in the organization's Drive under meeting minutes as an emergency vote due to time constraints.**

**End of Addendum**